

WHAT DATA DO WE COLLECT IN RELATION TO THE iASPIRE PROGRAMME AND WHY?

Personal Information (Special Category Personal Information)	
Referral Form Information	
Referrer Contact Details	These are essential for communicating with you in regards to your referral.
Student Details (name, school, year group, gender).	This information is relevant in so far as it enables us to communicate with the correct personal pronouns in relation to your student. It helps us to plan an effective and informed assessment meeting. It also allows us to provide feedback to you if and when your student is accepted onto the programme.
Reason for Referral	This is important it enables us to begin forming a good understanding of the student in hand. Knowing this enables us to deliver an effective and appropriate assessment (and, where appropriate, subsequent programme)
The type of intervention required and student availability.	This is important it enables us to begin forming a good understanding of the student in hand – and, in particular, your thoughts in regards to most appropriate study location. Knowing this enables us to deliver an effective and appropriate assessment (and, where appropriate, subsequent programme). Understanding the availability of your student helps us to plan effectively.
Student behaviour at home and school. Attendance levels, academic abilities, confidence, resilience and interpersonal skills	This information helps us to understand your perception of the student and to better understand their needs and situation. This information is reviewed alongside the young person's own perceptions to gain as complete an understanding as possible.
Risk Factors	It is important for us to be aware of any risk factors associated with the student and/or their living environment to ensure that the staff attending assessments can do so safely and with full regards to any control measures that should be taken.
Student Questionnaire	
Name	This is essential for communicating with you in regards to your referral.
Personal assessment of Skills, interests, favourite subjects, behaviour, attendance, confidence and resilience.	This information helps us to understand the perceptions of the student and to better understand their needs and situation. This information is reviewed alongside the referrer's perceptions to gain as complete an understanding as possible.
Preparedness to work	By understanding the student's motivation to participate we are able to gauge the relevance of the programme to the student.
Rewards, motivators and obstacles	By understanding the motivators and obstacles to learning we are able to plan an effective tuition programme.
Ongoing Tutor Feedback	
Tutor Notes	Tutors record progress and activities completed in a range of formats, dependent on platforms used. We use this information to plan the next session's work.